

**Fw: T1208GHR023**  
**Nobuko Hattori to: jpsych46**  
**Cc: Michelle Parker**

07/16/2012 02:26 PM

Hi John,

Attached is our order #T1208GHR023 authorizing 2 hours of consultation on "Workplace Violence". If you need further information, please contact me.

Thank you,  
Nobe Hattori  
Region 8 Training Assistant  
U.S. Environmental Protection Agency  
1595 Wynkoop (8TMS-H)  
Denver, CO 80202  
Office (303) 312-6303  
Fax (303) 312-6370

----- Forwarded by Nobuko Hattori/R8/USEPA/US on 07/16/2012 02:25 PM -----

From: Mail R8Printer/R8/USEPA/US@EPA  
To: Nobuko Hattori/R8/USEPA/US@EPA  
Date: 07/16/2012 02:12 PM  
Subject: T1208GHR023

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**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

**REGION 8**  
**1595 Wynkoop**  
**DENVER, CO 80202**  
<http://www.epa.gov/region08>

July 12, 2012

Ref: 8TMS-H

Nicoletti Flater and Associates  
3595 South Teller Street, Suite 310  
Lakewood, CO 80235

Enclosed is an Environmental Protection Agency training contract, which authorizes the following employee(s):

**Michelle Parker**

to attend: **Workplace Violence Consultation (2 Hours)**  
on these date(s): **July 09, 2012 – July 09, 2013**

Please send your invoice to:

US Environmental Protection Agency  
RTP-Finance Center  
4930 Old Page Road (D143-02)  
Research Triangle Park, NC 27709

Please reflect this tracking number on your invoice: **T1208GHR023**

To be certain that payment is not delayed, please be sure that the information on your invoice matches that in Block 1a of our training contract. You must include your federal TIN and the EPA employee's name on your invoice. As we are only authorized to make payments after services have been rendered, please mail your invoice after the completion of the event or course. If you have any questions or concerns, I can be reached at (303) 312-7101. It is a pleasure to do business with you.

Regards,

  
Veronica Peeler  
Regional Training Officer

# AUTHORIZATION, AGREEMENT AND CERTIFICATION OF TRAINING

A. Agency, code agency subelement  
and submitting office number  
**EP00**

B. Request Status (Mark (X) one)  
☐ Resubmission  
☒ Initial  
☐ Correction  
☐ Cancellation

1. Applicant Name (Last, First, Middle Initial)

4. Home Address (Number, Street, City, State, ZIP Code)

Partner, CO, 80134

7. Organization Name (Branch/Division/Office/Bureau/Agency)

U.S. EPA

1595 Wynkoop Street, Denver, CO, 80202-1129

10. Position Title

HR Specialist (Employee & Labor)

11. Does applicant need special  
accommodation?  
☐ Yes ☒ No

12. Type of Appointment

13. Education Level  
(Click link to view codes or go to page 7)

10

10

GS

0201

13

07

12. Name and Mailing Address of Training Vendor (No. Street, City, State, ZIP Code)

Nickel and Patti and Associates, 3995 South Teller  
Street, Suite 310, Littleton, CO 80120

16. Vendor Telephone Number

303-888-1617

2a. Course Title

Workplace Violence  
Consultation

2b. Course Number Code

N/A

3. Training Start Date (Enter Date as yyyy-mm-dd)

2012-07-08

4. Training End Date (Enter Date as yyyy-mm-dd)

2013-07-09

5. Training Duty Hours

8. Training Non-Duty Hours

9. Training Sub Type Code  
(Click link to view codes or go to page 9)

12

10. Training Delivery Type Code  
(Click link to view codes or go to page 12)

05

11. Training Designation Type Code  
(Click link to view codes or go to page 13)

05

12. Training Credit  
(Click link to view codes or go to page 9)

01

13. Training Source Type Code  
(Click link to view codes or go to page 13)

04

14. Training Accreditation Indicator  
Check Below  
☐ Yes ☒ No ☐ N/A

16. Continued Service Agreement  
Required Indicator (Check Below)  
☐ Yes ☒ No

18. Continued Service Agreement Expiration Date  
(Enter date as yyyy-mm-dd)

03

19. Training Objective  
Professional consultation for specific incidents of  
potential workplace violence

19. AGENCY USE ONLY  
2012-07-12 11:07:02 AM

## Section C - COST AND BILLING INFORMATION

1. Direct Costs and Appropriation / Fund Changeable

2. Indirect Costs and Appropriation / Fund Changeable

Item

Amount

Appropriation / Fund

a. Tuition and Fees

\$ (b)(4)

b. Books & Materials

c. TOTAL

\$ (b)(4)

Get Below

3. Total Training Non-Government Contribution Cost

4. Document / Purchasing Order / Acquisition Number

T12086HR023

5. 8 Digit Station Symbol (Example - 12-34-5678)

68014922

US ENVIRONMENTAL PROTECTION AGENCY  
RTP-FINANCE CENTER  
4830 OLD PAGE ROAD (D143-02)  
RESEARCH TRIANGLE PARK, NC 27709

8. BILLING INSTRUCTIONS (Furnish Invoice to):

U.S. Office of Personnel Management

Page 1

Standard Form 102  
Revised December 2005

2012 2013 B 061000 2226FL 2501

(b)(4)

ENTERED INTO IFMS

2012 T 061000 2226FL 2501

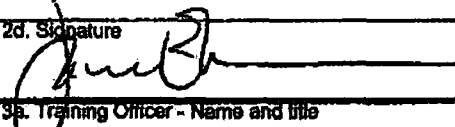
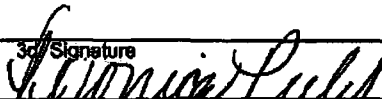
(b)(4)

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T12086HR023

Funds Certifying Official

**Section D - APPROVALS**

1a. Immediate Supervisor - Name and title	
1b. Area Code / Telephone Number	1c. Email Address
1d. Signature	1e. Date
2a. Second-line Supervisor - Name and title Chadbourn, Jane E. Supervisory Human Resources Of	
2b. Area Code / Telephone Number	2c. Email Address chadbourn.jane@epa.gov
2d. Signature 	2e. Date 7/12/12
3a. Training Officer - Name and title Peeler, Veronica I Human Resources Specialist (Hr	
3b. Area Code / Telephone Number	3c. Email Address peeler.veronica@epa.gov
3d. Signature 	3e. Date 7/12/12

**Section E - APPROVALS / CONCURRENCE**

1a. Authorizing Officer - Name and title	
1b. Area Code / Telephone Number	1c. Email Address
1d. Signature	1e. Date
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	

**Section F - CERTIFICATION OF TRAINING COMPLETION AND EVALUATION**

1a. Authorizing Officer - Name and title	
1b. Area Code / Telephone Number	1c. Email Address
1d. Signature	1e. Date

TRAINING FACILITY - Bills should be sent to the office indicated in item C6. Please refer to the number given in item C4 to assure prompt payment.